

**SUBMISSION OF DOCUMENTS CHECKLIST FOR
CHANGE OF ADDRESS (I-KAD)**

- Copy of ID page of passport (for each applicant)
- Copy of RP-T Sticker (for applicant)
- Principal copy of ID page (if applicant is RP-T DP/RP-T SVP)
- Principal copy of RP-T Sticker (if applicant is RP-T DP/RP-T SVP)
- IMM16 form (with the new address updated – applicant must first update the new address in the system before proceeding with the change of address process)

Note: Kindly proceed to click on “update details” in system before submitting required documentation at MYXPATS CENTRE.

*Processing to take **14 working days** upon submission of all completed documents.*