

**SUBMISSION OF DOCUMENTS CHECKLIST FOR**  
**CHANGE OF ADDRESS (I-KAD)**

- Copy of ID page of passport (for each applicant)
- Copy of RP-T Sticker (for applicant)
- Copy of ID page of the principal RP-T applicant (if applicant is RP-T DP/RP-T SVP)
- Copy of RP-T Sticker of the principal RP-T applicant (if applicant is RP-T DP/RP-T SVP)
- IMM16 form (with the new address updated\*)

*\* Applicants must first update the new address in the system before proceeding with the change of address process*

**Note :** Kindly proceed “update details” in system before submit documentation at MYXPATS CENTRE.

*Processing to take **14 working days** upon submission of all completed documents.*