

RESIDENCE PASS – TALENT RENEWAL CHECKLIST

CHECKING FOR COMPLETENESS		REMARKS
A	FOR PRINCIPAL	
1	Copy of passport (all pages, including empty pages) in colour	
2	Passport-sized photo (Blue Background)	
3	Completed IMM16 Form (Reason and Signature is compulsory)	
4	Completed Local Sponsor Form	
5	Copy of MyKad (front and back)	
6	Copy of latest two (2) years Tax Declaration Slip (e-BE)	
B	FOR SPOUSE AND CHILDREN (below 18 years of age)	
1	Copy of passport (all pages, including empty pages) in colour	
2	PRINCIPAL's Copy of passport (ID page, current valid pass)	
3	Passport-sized photo (Blue Background)	
4	Completed IMM16 Form (Reason and Signature is compulsory)	
5	*Copy of marriage certificate/birth certificate	
C	FOR CHILDREN (18 years old - 24 years old) / PARENTS / PARENTS IN LAW / COMMON LAW SPOUSE	
1	Copy of passport (all pages, including empty pages) in colour	
2	PRINCIPAL's Copy of passport (ID page, current valid pass)	
3	Passport-sized photos (Blue Background)	
4	Completed IM12 Form (Passport Photo and Signature is compulsory)	
5	Personal Bond Form (duly stamped by Lembaga Hasil Dalam Negeri Malaysia) (Inland Revenue Board Of Malaysia and submitted within the 3-months validity from stamping date)	
6	For children above 18 years old -24 years old <ul style="list-style-type: none"> *Copy of Birth Certificate Statutory declaration in the presence of Commissioner of Oath and attested by Embassy (AM80 form) For parents/parents in law: <ul style="list-style-type: none"> *Copy of Birth Certificate of Principal holder/spouse For common law spouse: <ul style="list-style-type: none"> New Affidavit/Proof of relationship letter from Principal's Embassy/Consulate General (yearly basis) 	
D	ADDITIONAL DOCUMENTS FOR ADOPTED CHILDREN AND STEPCHILDREN	
1	*Adoption document issued by Respective High Court	
2	*Custody document issued by Respective High Court	

**Translated into English (if applicable) and attested by the Embassy/High Commission/Consulate General of Respective country OR in Malaysia. Non-translated certificate copy is required*

All submissions are to be made via RP-T online system. Processing will take 14 working days upon receipt of a complete application.

NOTE:

Immigration Department of Malaysia reserves the right to request for any additional documents that is not listed in the checklist.